

January 5, 2026, 6:00 P.M., Greenfield Township Municipal Building, the organization meeting of the Greenfield Township Board of Supervisors.

Present: Kevin Bartlett, Brian Brown, Travis Clabbatz, Renee Wagner, Joe Heslop and Randy Parmenter.

Kevin Bartlett stated that Public Comment would be taken as permitted in the Public Comment Resolution - All residents and taxpayers of Greenfield Township in attendance at the meeting shall have a reasonable opportunity to comment on matters on the agenda for the meeting and/or matters of concern, official action and/or deliberation which are or may be before the Board of Supervisors prior to the Board of Supervisors taking official action.

Brian Brown made a motion to appoint Kevin Bartlett as temporary chairman. Travis Clabbatz seconded. No public comment was made. Motion carried unanimously.

Brian Brown made a motion to appoint Renee Wagner as temporary Secretary. Travis Clabbatz seconded. No public comment was made. Motion carried unanimously.

Brian Brown made a motion to appoint Kevin Bartlett as Chairman. Travis Clabbatz seconded. No public comment was made. Motion carried unanimously.

Travis Clabbatz made a motion to appoint Brian Brown as Vice Chairman. Kevin Bartlett seconded. No public comment was made. Motion carried unanimously.

Proposed organization meeting Resolutions had been prepared, based on budget workshop discussions, current terms of service on committees, and information gathered from appointed professionals. The proposed resolutions were forwarded to the Board members on January 2, 2026 for their review.

After discussion, Randy Parmenter was to be listed as an appointed Auditor in Resolution 2026-1.

Kevin Bartlett made a motion to adopt Resolution 2026-1, Administrative Actions, Appointments and Establishment of Compensation. Brian Brown seconded. No public comment was made. Motion carried unanimously.

Brian Brown made a motion to adopt Resolution 2026-2, appointing Heberlien & Falk to audit the officers and records of 2025 and setting compensation at \$ 5000.00. Kevin Bartlett seconded. No public comment was made. Motion carried unanimously.

An executive session was called from 6:15 p.m. to 6:20 p.m., to discuss personnel issues.

Travis Clabbatz made a motion to increase Municipal Crew and Secretary wages by 3%, add one floating holiday, and adopt as revised, Resolution 2026-3 Employee Compensation and Benefits. Brian Brown seconded. No public comment was made. Motion carried unanimously.

Travis Clabbatz made a motion to adopt Resolution 2026-4, Schedule of Fees, as presented.

Brian Brown seconded. No public comment was made. Motion carried unanimously.

Brian Brown made a motion to adopt the minutes from the December 8th meeting. Kevin Bartlett seconded. No public comment was made. Motion carried unanimously.

The Treasurer's Report was reviewed.

Joe Heslop reported that the crew was plowing and applying salt and skid as needed, and servicing and repairing equipment. Tyler Cook's vacation request and creation of more overtime for the rest of the crew was discussed.

The final report for the Department of Conservation and Natural Resources grant for construction of the multi-use court was in progress.

No Zoning permits had been issued.

Planning Commission meeting minutes were reviewed.

Kevin Bartlett made a motion to adopt Resolution 2026-5 approving the Mallin subdivision on Dougan Road. Brian Brown seconded. No public comment was made. Motion carried unanimously.

Kevin Bartlett reported on the emergency response activity at the Greenfield Township Volunteer Fire Company. He gave an update on the progress of the construction of the new station and the details of the grant received through United States Representative Mike Kelly. Nothing on Zoning Ordinance amendments.

The Nuisance Ordinance property violations will be held off until the weather clears.

No new business was presented.

No interest in schools or seminars.

No questions on correspondence.

Brian Brown made a motion to pay the invoices as presented, Northwest 4508 through 4520, PLGIT 12236 through 12252. The ACH payments as approved through the month were documented. Kevin Bartlett seconded. No public comment was made. Motion carried unanimously.

Kevin Bartlett made a motion to adjourn. Brian Brown seconded. No public comment was made. Motion carried unanimously.

Meeting adjourned at 6:45 p.m..

Respectfully Submitted,

Renee M. Wagner
Secretary