

January 6, 2025, 7:00 P.M., Greenfield Township Municipal Building, the organization meeting of the Greenfield Township Board of Supervisors.

Present: Kevin Bartlett, Brian Brown, Travis Clabatz, Renee Wagner, Attorney Kurt Sundberg, Joe Heslop and Trudi R. Watkins.

Kevin Bartlett stated that Public Comment would be taken as permitted in the Public Comment Resolution - All residents and taxpayers of Greenfield Township in attendance at the meeting shall have a reasonable opportunity to comment on matters on the agenda for the meeting and/or matters of concern, official action and/or deliberation which are or may be before the Board of Supervisors prior to the Board of Supervisors taking official action.

Brian Brown made a motion to appoint Kevin Bartlett as temporary chairman. Travis Clabatz seconded. No public comment was made. Motion carried unanimously.

Kevin Bartlett made a motion to appoint Renee Wagner as temporary Secretary. Brian Brown seconded. No public comment was made. Motion carried unanimously.

Brian Brown made a motion to appoint Kevin Bartlett as Chairman. Travis Clabatz seconded. No public comment was made. Motion carried unanimously.

Kevin Bartlett made a motion to appoint Brian Brown as Vice Chairman. Travis Clabatz seconded. No public comment was made. Motion carried unanimously.

Proposed organization meeting Resolutions had been prepared, based on budget workshop discussions, current terms of service on committees, and information gathered from appointed professionals. The proposed resolutions were forwarded to the Board members on December 23, 2024 for their review.

Brian Brown made a motion to adopt Resolution 2025-1, Administrative Actions, Appointments and Establishment of Compensation. Travis Clabatz seconded. No public comment was made. Motion carried unanimously.

Kevin Bartlett made a motion to adopt Resolution 2025-2, setting the Health Insurance Waiver at \$ 350.00 per month. Brian Brown seconded. No public comment was made. Motion carried unanimously.

Brian Brown made a motion adopt Resolution 2025-3, Employee Compensation and Benefits. Kevin Bartlett seconded. No public comment was made. Motion carried unanimously.

Travis Clabatz made a motion to adopt Resolution 2025-4, Schedule of Fees, as presented. Brian Brown seconded. No public comment was made. Motion carried unanimously.

Brian Brown made a motion to adopt the minutes from the December 9<sup>th</sup> meeting. Travis Clabatz seconded. No public comment was made. Motion carried unanimously.

The Treasurer's Report was reviewed.

Kevin Bartlett reported that the crew was plowing and salting as needed. Joe Heslop was home resting now, as they would be going back out later that night. All Supervisors agreed that the roads were excellent during the last couple of snowstorms. Trees that were recently blown down were handled by the Fire Company and the Crew. Wildman Road was checked when some people reported it to be in bad condition. At that time, the road was fine, it was snowing non stop, and the crew was out plowing.

Nothing to report on Recreation.

No Zoning permits had been issued.

Kevin Bartlett made a motion to adopt Resolution 2025-5 approving the Chylinski subdivision

on South Dougan Road. Brian Brown seconded. No public comment was made. Motion carried unanimously.

Nothing to report from the Planning Commission.

Kevin Bartlett reported that the Greenfield Township Volunteer Fire Company already had 15 calls in the first 6 days of the year. Kevin gave a report on the meeting with the North East Public Safety Committee and members of Erie County.

The funding of the Erie County GAP grant application for tiling was discussed. No decision has been made.

Nothing on Zoning Ordinance amendments.

Nothing on Solar Regulations amendment to the Zoning Ordinance.

The Nuisance Ordinance property violations will be held off until the weather clears.

The proposed ATV Ordinance was reviewed. Kurt Sundberg will have a final for review at the February meeting.

Brian Brown made a motion to adopt Ordinance 2025-1, increasing the compensation for newly elected Supervisors to \$ 3,145.00 per year, to be paid monthly or quarterly. Kevin Bartlett seconded. The ordinance was reviewed and explained by Attorney Kurt Sundberg. No public comment was made. Motion carried unanimously.

Kevin Bartlett made a motion to adopt Resolution 2025-2, authorizing a franchise agreement with Spectrum Northeast, LLC, an indirect subsidiary of Charter Communications, Inc. Brian Brown seconded. The ordinance was reviewed and explained by Attorney Kurt Sundberg. No public comment was made. Motion carried unanimously.

No interest in schools or seminars.

Under correspondence, the issue of appointing the Certified Public Accounting (CPA) Firm of Heberlein and Falk was discussed. Heberlein & Falk bought Felix & Gloekler. Recent legislation regarding the elimination of the requirement to advertise the intent to appoint a CPA firm to perform an audit will take effect on January 17, 2025. The amount of compensation set for Felix & Gloekler by the court was discussed. This issue will be on the January 28<sup>th</sup> agenda.

Trudi Watkins requested information on township owned cemeteries. Snake Hollow cemetery, the Wilson Road cemetery, and the private cemetery on Station Road were discussed.

Kevin Bartlett made a motion to pay the invoices as presented, Northwest 4334 through 4344, PLGIT 11922 through 11949, and the ACH payments as approved through the month documentation. Brian Brown seconded. No public comment was made. Motion carried unanimously.

Kevin Bartlett made a motion to adjourn. Brian Brown seconded. No public comment was made. Motion carried unanimously.

Meeting adjourned at 8:22 p.m..

Respectfully Submitted,

Renee M. Wagner  
Secretary