

September 9, 2024, 7:00 P.M., Greenfield Township Municipal Building, a regular meeting of the Greenfield Township Board of Supervisors.

Present: Kevin Bartlett, Brian Brown, Travis Clabatz, Renee Wagner, Joe Heslop, Attorney Kurt Sundberg, Lavern Skarzenski and John Zello.

Kevin Bartlett stated that Public Comment would be taken as permitted in the Public Comment Resolution - All residents and taxpayers of Greenfield Township in attendance at the meeting shall have a reasonable opportunity to comment on matters on the agenda for the meeting and/or matters of concern, official action and/or deliberation which are or may be before the Board of Supervisors prior to the Board of Supervisors taking official action.

Brian Brown made a motion to adopt the minutes from the August 12th meeting. Travis Clabatz seconded. No public comment was made. Motion carried unanimously.

The Treasurer's Report was reviewed.

Kevin Bartlett made a motion to accept the memo regarding the Pennsylvania Municipal Retirement System 2025 Minimum Municipal Obligation as prepared by Chief Administrative Officer Renee Wagner. Travis Clabatz seconded. No public comment was made. Motion carried unanimously.

Joe Heslop reported that the crew had been ditching areas as needed, grading and brining roads as brine is available, mowing second and third rounds of Township roadsides, hauling material from Girts, installed the crosspipe at the intersection on the north side of New Road and Station Road, built up areas with 2RC on German Road and New Road, worked on the placement of Driving Surface Aggregate on Dougan Road and ordered supplies for the upcoming winter. An application was submitted as recommended by Tom McClure, Erie County Conservation Director, for improvements to Prindle Road from Dougan Road east to Williams Road, for the 2025 Dirt and Gravel Roads grant program. The road will be tiled end to end, ditched, "day lighted" by cutting/trimming trees in the right of way, building the road up with up to 18" of material in some areas and filling in ditches with R4 in some areas. The grant results will be announced in December.

Brian Brown stated that if the crew was looking for work to do this fall, Calkins Road could be ditched and have tile installed, and the crosspipe replaced. Joe Heslop stated that there was a crushed crosspipe that could be eliminated. Right now, the crew had enough work hauling in material, grading, ditching in some areas, filling in the driveways on Dougan Road, and mowing. It was also getting late in the season to be tiling. Kevin Bartlett stated that roads to be improved for seal coating would be set at the Budget Workshop.

Kurt Sundberg presented the Certificate of Bid Compliance for the Department of Conservation and Natural Resources (DCNR) Multi-use Court grant. Other revisions were being made as recommended by DCNR.

Zoning permits were reviewed.

No Subdivisions were presented.

Nothing from the Planning Commission.

Kevin Bartlett stated he was unable to attend the meeting regarding the County Emergency Medical Services Authority.

Kurt Sundberg will have information on regulations regarding solar development for the Board to review at the next meeting.

Attorney Kurt Sundberg stated that he was in contact with Spectrum regarding the Franchise Agreement. The revised franchise agreement was acceptable. Kevin Bartlett signed the proposed agreement. Spectrum could not start any construction until the Ordinance to adopt the agreement

was done.

Kurt Sundberg will prepare the legal advertisement for the adoption of the Ordinance revising the Pennsylvania Municipal Retirement System (PMRS) Pension Plan, for adoption at the October 14th meeting.

Nothing to report on the Erie County GAP Funding grant application.

The proposal to adopt an All Terrain Vehicle Ordinance was discussed. The Greene Township Ordinance was reviewed. Registration, insurance, permitting and following state laws were discussed. Kurt Sundberg will prepare a draft ordinance for review.

Renee Wagner reviewed information regarding the Multimodal Grant requirements. Only applications connecting two types of transportation qualify for funding.

Renee Wagner will be attending an informational seminar regarding the Local Share Account grant program. Purchasing of equipment was discussed as a possible project.

The Board of Supervisors were invited to attend the National Fireworks Association 9/11 Tribute at the Lake Erie Speedway.

The UPMC Government and Public Safety dinner was announced.

An Executive Session was held from 8:10 to 8:55.

Kurt Sundberg stated that the reasons for the Executive Session were to discuss the appointment of a Temporary Municipal Services Foreman, appointment of a Code Enforcement Officer and review of the Sunshine Law and Ethics Law.

Kevin Bartlett made a motion to have the Municipal Services Crew members fill in on a rotating basis and be compensated at the Foreman's wage for the days filling in. The compensation did not take effect until the Municipal Services Foreman was off for more than two consecutive days. Brian Brown seconded. No public comment was made. Motion carried unanimously.

Kurt Sundberg explained that the Non-Traffic Citation for David Sheldon, 9000 Williams Road had to be filed by the Greenfield Township Code Enforcement Officer. No one was appointed to this position.

Kevin Bartlett made a motion to appoint Renee Wagner as Code Enforcement Officer. Brian Brown seconded. No public comment was made. Motion carried unanimously.

Kurt Sundberg stated that he reviewed the Sunshine Law and Ethics Law and their penalties. Discussions, deliberations and actions must be taken at a publicly advertised meeting.

Abstaining from votes on approval of projects that could be considered a Conflict of Interest was discussed. Decisions about spending the Township money should be able to be justified.

No questions on correspondence.

No final public comment was made.

Kevin Bartlett made a motion to pay the invoices as presented, Northwest 4272 through 4288, PLGIT 11825 through 11844, and the documentation of ACH approvals through the month.

Brian Brown seconded. No public comment was made. Motion carried unanimously.

Kevin Bartlett made a motion to adjourn. Travis Clabatz seconded. No public comment was made. Motion carried unanimously.

Meeting adjourned at 9:00 p.m..

Respectfully Submitted,

Renee M. Wagner
Secretary