

September 10, 2018, 7:00 p.m., Greenfield Township Municipal Building, a regular meeting of the Greenfield Township Board of Supervisors.

Present: Steve Rathmann, Sal Fedele, Kevin Bartlett, Renee Wagner, Kurt Sundberg, Chris Bisbee and Paul Hollman.

An Executive Session was held from 6:30 p.m. until 6:45 p.m. to review the Employee Handbook.

Sal Fedele stated that Public Comment would be accepted throughout the meeting as items were being discussed and before each vote.

Steve Rathmann made a motion to accept the minutes from the August 13th and August 28th 2018 meetings. Kevin Bartlett seconded. No public comment was made. Motion carried unanimously.

The Treasurer's report was reviewed.

Chris Bisbee reported that the roads were in good shape. The crew was ditching and berming. Mowing with the boom mower was being done. The crew will be working at the Park if it doesn't rain. The roads were smooth and had hardened up. The plow to be put on the 1985 Oshkosh was discussed.

Notes regarding no longer accepting glass were taped to the bins during the last round of collection. They will be placed on the next round also.

Representatives from the Department of Conservation and Natural Resources will inspect the progress at the Park on September 25th. Grading and seeding were done.

Zoning permit information had been forwarded to the Board.

No subdivisions were presented.

Nothing to report from the Planning Commission.

The Greenfield Township Volunteer Fire Company purchased the Leonard Kimmy property in front of the Greenfield Community Park.

Nothing to report from the Emergency Management Coordinator.

The Zoning Ordinance is under review.

Properties which were sent violation notices were reviewed by the Board.

Steve Rathmann made a motion to proceed with filings at the District Justice for Nuisance Ordinance violations by Barry Slaughenhaupt and Bonnie Bell, owners of parcel numbers 26-2-20-37 and 26-2-20-37.02. Kevin Bartlett seconded. No public comment was made. Motion carried unanimously.

No action was to be taken at this time on the other notices that were sent. Most of the clean up had been corrected or were progressing.

The Board had met in Executive Session to review the draft Employee Handbook prior to this meeting. The Handbook had not been updated since 2010 and corrections were being made to address changes in health insurance coverage, personal time, temporary foreman pay, and to reflect how the Township currently operated. Kurt Sundberg will prepare the handbook for adoption, as recommended by the Board.

Kurt Sundberg reviewed the draft Armstrong Utilities Franchise Agreement with sections added for franchise fees and reports, insurance requirements, and right of way usage. The Board agreed to the draft. The agreement will be forwarded to Armstrong Utilities.

Preparation of an ordinance to address Act 43, regarding regulating fireworks displays is under review.

No new business was presented.

An Executive Session was held from 8:10 until 8:21 to discuss legal issues and personnel issues.

Sal Fedele made a motion to hire Joseph Skopow as a full time employee, eligible for all current benefits, including provision of PSATS Health Insurance Plan E, effective September 11, 2018. Steve Rathmann seconded. No public comment was made. Motion carried unanimously.

Renee Wagner reported that Chris Bisbee, as foreman, will need to obtain FEMA ICS-100 and ICS-700 certification as required by the National Incident Management System. The testing is available online.

No final public comment was made.

Steve Rathmann made a motion to approve payment of Northwest Savings 2568 through 2592 and PLGIT 10100 through 10126. Sal Fedele seconded. No public comment was made. Motion carried unanimously.

Sal Fedele made a motion to adjourn. Kevin Bartlett seconded. No public comment was made. Motion carried unanimously.

Meeting adjourned at 8:24 p.m..

Respectfully Submitted,
from notes taken by Kevin Bartlett,

Renee M. Wagner
Secretary