

March 12, 2018, 7:00 p.m., Greenfield Township Municipal Building, a regular meeting of the Greenfield Township Board of Supervisors.

Present: Steve Rathmann, Sal Fedele, Kevin Bartlett, Renee Wagner, Don Bement and Paul Hollman.

Sal Fedele stated that Public Comment would be accepted throughout the meeting as items were being discussed and before each vote.

Steve Rathmann made a motion to accept the minutes from the February 12, 2018 meeting. Kevin Bartlett seconded. No public comment was made. Motion carried unanimously.

The Treasurer's Report was reviewed. The 2017 audit is complete. The CPA firm recommended switching to the accounting program from QuickBooks. QuickBooks was tried for a year, a couple of years ago. It is not as easy to work with, and it is not able to produce reports needed for municipal government accounting, without exporting to Excel and modifying. The board did not wish to change accounting programs.

Don Bement reported that drain tile outlets were being located. The tractor has been gone over for mechanical issues. The tires for the grader are on back order. Other minor repairs were discussed. The board approved purchasing pins for quick attachment on the excavator. Raymond Road is closed. Morgan Road is in bad condition. The road plane is being used and material is being added to the soft areas. Keeping the crown in the road was discussed. The rear tire on the loader is to be replaced.

Renee Wagner reported that the use of plastic bags for recycling is still being accepted by Waste Management. Waste Management did impose the "no plastic bags" restriction on commercial recyclers.

DCNR has not given final approval. They have recommended expanding the playground area, having the edging timbers installed professionally and changing the ADA parking spaces to asphalt. The Board decided to stay with concrete for the ADA parking areas. The Zoning permit report had been forwarded to the Board.

No Subdivisions were presented.

Nothing to report from the Planning Commission.

Bingo will be held on March 24th at the Greenfield Township Volunteer Fire Company.

Nothing to report from the Emergency Management Coordinator.

The Zoning Ordinance is being reviewed.

There is no equipment for Doug Chesley's auction. The Greene Township curbside recycling truck will be returned to Greene Township. The Jefferson County truck will be used for parts. The old fire truck will be leaving.

It was stated that the recycling roll off containers must be tarped. They currently were not tarped.

The online auction of a 1985 Oshkosh was discussed. It was owned by the Town of Florida, New York. Specifications and pictures were reviewed. It had a V-plow and two wing plows. I had approximately 29,000 miles on it. The Capital Improvement Fund Prime account had a \$ 25,006.20 balance.

Steve Rathmann made a motion to bid up to \$ 25,000.00 for the purchase of a 1985

Oshkosh available on Auctions International. Sal Fedele seconded. Information was to be obtained regarding miles of roads maintained. No public comment was made. Motion carried unanimously.

No interest in schools and seminars.

No questions on correspondence.

An Executive Session was held from 8:02 p.m. to 8:35 p.m. to discuss personnel matters. Sal Fedele made a motion to clarify the use of vacation days and personal days. Vacation time is to be used in full days (eight hour) or half days (four hour) increments. Personal time is to be used in full days (eight hours) or in hourly increments - no partial hours. Kevin Bartlett seconded. More review of the Employee Handbook will be done. No public comment was made. Motion carried unanimously.

No Final Public Comment was made.

Sal Fedele made a motion to approve payment of Northwest Savings 2419 through 2439 and PLGIT 9949 through 9976. Steve Rathmann seconded. No public comment was made. Motion carried unanimously.

Sal Fedele made a motion to adjourn. Kevin Bartlett seconded. No public comment was made. Motion carried unanimously.

Meeting adjourned at 8:37 p.m..

Respectfully Submitted,

Renee M. Wagner
Secretary